



Outer West Community Committee

Calverley & Farsley, Farnley & Wortley, Pudsey


Meeting to be held in Pudsey Civic Hall, Dawsons Corner, Pudsey, LS28 5TA

Monday, 19th November, 2018 at 1.00 pm

Councillors:

- | | |
|---------------|--------------------------|
| P Carlill | - Calverley and Farsley; |
| A Carter | - Calverley and Farsley; |
| Amanda Carter | - Calverley and Farsley; |
| A Blackburn | - Farnley and Wortley; |
| D Blackburn | - Farnley and Wortley; |
| M Gibson | - Farnley and Wortley; |
| M Harrison | - Pudsey; |
| R Lewis | - Pudsey; |
| S Seary | - Pudsey; |





Agenda compiled by:DebbieOldham
Governance Services Unit, Civic Hall, LEEDS LS1 1UR

*Images on cover from left to right:
Calverley & Farsley – Calverley Park; Farsley Town Street
Farnley & Wortley – Farnley Hall; Wortley Towers
Pudsey – Pudsey Town Hall; Pudsey Park*

A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting.)</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(The special circumstances shall be specified in the minutes.)</p>	
4			<p>DECLARATION OF DISCLOSABLE PECUNIARY INTEREST</p> <p>To disclose or draw attention to any Disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-16 of the Members' Code Conduct.</p>	
5			<p>APOLOGIES FOR ABSENCE</p> <p>To receive any apologies for absence.</p>	
6			<p>OPEN FORUM / COMMUNITY FORUM</p> <p>In accordance with Paragraphs 4.16 and 4.17 of the Community Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Community Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p>	
7	Calverley and Farsley; Farnley and Wortley; Pudsey		<p>MINUTES - 17TH SEPTEMBER 2018</p> <p>To approve the minutes of the Outer West Community Committee held on 17th September 2018.</p>	1 - 6

Item No	Ward/Equal Opportunities	Item Not Open		Page No
8	Calverley and Farsley; Farnley and Wortley; Pudsey		<p>OUTER WEST HOUSING UPDATE</p> <p>To receive the report of the Chief Officer Housing Management to update and advise the Community Committee of activities undertaken by the Housing Service, especially those which impact on local communities and where there are opportunities to work collaboratively to improve conditions for local people.</p> <p>(Report attached)</p>	7 - 18
9	Calverley and Farsley; Farnley and Wortley; Pudsey		<p>PARKS AND COUNTRYSIDE OUTER WEST COMMUNITY COMMITTEE UPDATE</p> <p>To receive the report of the Parks Technical Manger which provides the Outer West Community Committee with an update on the Parks and Countryside service activities in the Community Committee Area.</p> <p>(Report attached)</p>	19 - 30
10	Calverley and Farsley; Farnley and Wortley; Pudsey		<p>HOME PLUS PRESENTATION FROM AGE UK</p> <p>To receive a presentation from Age UK to provide the Outer West Community Committee with an update on Home Plus (Leeds).</p> <p>(Report attached)</p>	31 - 50
11	Calverley and Farsley; Farnley and Wortley; Pudsey		<p>FINANCE UPDATE REPORT</p> <p>To receive the report of the Area Leader which provides the Outer West Community Committee with an update on the budget position for the Wellbeing Fund and Youth Activities Fund for 2018/19 and the current position of the Small Grants and skips pots.</p> <p>The report also provides an update on the Wellbeing Fund, Youth Activity Fund, Small Grants and Skips that have been approved since the last meeting.</p> <p>(Report attached)</p>	51 - 56

OUTER WEST COMMUNITY COMMITTEE

MONDAY, 17TH SEPTEMBER, 2018

PRESENT: Councillor D Blackburn in the Chair

Councillors A Blackburn, P Carlill, A Carter,
Amanda Carter, M Gibson, M Harrison,
R Lewis and S Seary

14 Appeals Against Refusal of Inspection of Documents

There were no appeals against refusal of inspection of documents.

15 Exempt Information - Possible Exclusion Of The Press And Public

There were no exempt items.

16 Late Items

There were no late items.

17 Declaration Of Disclosable Pecuniary Interest

There were no declarations of disclosable pecuniary interests.

18 Apologies For Absence

There were no apologies for absence received.

19 Open Forum / Community Forum

In accordance with Paragraphs 4.16 and 4.17 of the Community Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Community Committee. This may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.

On this occasion there were no members of the public in attendance of the meeting.

20 Minutes - 18th July 2018

RESOLVED – That the minutes of the meeting held on 18th July 2018 be approved as a correct record, with the slight amendments made.

Minute 9 – Appointments to outside bodies
Paragraph 5 should read 'Cllr. Amanda Carter to meet with the communities Team to set up an Environment sub-group.'

21 Matters Arising

Minute 9 - Appointments to Outside Bodies

Further to minute 9, Paragraph 3, it was resolved that Councillor Matt Gibson would be appointed to the Health and Wellbeing Champion for the duration of 2018/19 municipal year.

22 Community Committee Update Report

The report of the West North West Area Leader provided Members with an update on pieces of work and partnership working that has taken place in the area.

As a part of the report, Members received a policing update provided by Inspector Towers, West Yorkshire Police as per the request from the meeting held on 18th July 2018. Inspector Towers thanked the committee for the invitation and a chance to update Members.

It was noted that a Crime Figures report would be circulated to Members.

Members were made aware of some significant issues in the area in relation to:

- Heights and Bawns has been flagged up with the police. The police were working closely with Social Care and addressing ongoing issues in the area to do with Anti-Social Behaviour
- Drug dealing in Pudsey
- Speeding across all areas of the Outer West area
- Burglaries in the Pudsey area
- Issues were being logged in relation to fireworks being set off at a restaurant in Thornbury
- Ongoing issues with off road bikes
- Traveller encampments

In response to Members questions, Members were informed of a variety of resolutions which could potentially help over a period of time and which the police had implemented or were looking in to.

These included:

1. Crime Act Funding to provide overtime to Officers when and where necessary

2. Install further speeding devices
3. Crime presentation in each ward
4. Funding from Owlcoates to provide Members of the Public with door locks
5. Social Media and exhibition van to advertise what the police are doing to address crime

In response to a question about the deployment of the helicopter, Members were assured that the amount of resources used was based upon each incidents own merits and takes into consideration the safety to members of the public and the amount of threat posed.

Members were informed specific wards will have upcoming activities in place to address issues of crime. Copies of leaflets were available if Members wished to hand them out in their communities.

The Chair thanked Inspector Towers for her update and attendance.

The Community Committee report also provided an update from Public Health on the following issues:

- Maternal Obesity
- CAREVIEW – Social Isolation Support Tool
- Malnutrition Helpline
- Winter Wellbeing Community Grants Scheme

Members were advised of the popularity and growth within the Outer West Communities Team with their use of social media to promote their work and events. It was noted that their Facebook page currently receives a following of 964 people.

RESOLVED – To:

- Receive an update from West Yorkshire Police
- Note the discussions of the Outer West Community Committee and any key messages
- Share and promote the social networking platforms for the Outer West Community Committees

Cllr A Blackburn joined the meeting at 13:25 during discussion of this item

23 Finance Update Report

The report of the West North West Area Leader updated the Community Committee on the budget position for the Wellbeing Fund and Youth Activities Fund for 2018/19 and the current position of the Small Grants and Skips pots.

Members were informed on the current position of the Wellbeing Revenue Budget. Since the last meeting, funding has now been committed to 25

projects for 2018/19 with a balance of £864 still available for allocation for Wellbeing Revenue in the 2018/19 budget.

Members discussed the Centenary Commemorations for the end of the 1st World War in November and were made aware that since the last meeting, the amount approved is £2,400 as requested (£800 per ward.)

Members were invited to consider a number of applications which had been received / approved in Tables 1 and 2 of the submitted report.

Members were informed on the budget position for the Small Grants and Skips. There is £4,462 still available for allocation in the 2018/19 budget.

Members were informed Youth Activity Funding had been committed to 7 projects for 2018/19 and a £10,849.92 budget is still available for allocation.

RESOLVED – To:

- Note the current budget position for the revenue Wellbeing Fund for 2018/19 and note or consider applications that have been approved / received since the last meeting at Table 1
- Note the current budget position for the small grants and skips and those applications that have been approved since the last meeting at Table 2
- Note the current budget position for the Capital Wellbeing Fund for 2018/19 and note or consider applications that have been approved / received since the last meeting
- Note the current budget position for the Youth Activities Fund for 2018/19 and note or consider applications that have been approved / received

24 Outer West Community Committee Briefing Neighbourhood Teams

The report of the Chief Officer Access and Care Delivery, Adult Social Care provided the Community Committee with an update on progress with the Strengths Based Social Care across the city, to draw attention to local features of the new approach to service delivery.

The main issues which were raised are noted below:

- The new strengths-based model is to focus primarily on a person-centred approach as opposed to eligibility and assessment.
- Rapid Response teams are now in place to deal specifically with crisis situations
- Community talking points are in place which are bookable with a Social Worker given a 10 working day wait
- Innovations to have at least 1 talking point in every neighbourhood team area

- Re-design of the paperwork empowers Social Workers to spend more time with Members of the Public and help to understand and gain knowledge within their local community
- Peer review and peer challenge further increases officers knowledge to embed best practise and maximise utilisation of local services

Members raised concerns speaking in support of members of the public who may not necessarily have access to public transport, inevitably making it harder for those to access the nearest talking-point. In response, Members were provided with information reassuring them, for more vulnerable service users, arrangements can be made outside of the talking-points.

Members advised Council Officers to seek to look into a variety of options within the Community such as Churches before they have looked into establishing a talking point in Bramley should it be viable.

RESOLVED – To:

- Note the update provided
- Note the desire for LCC Adults & Health and Neighbourhood Care Management Team to return to the Community Committee Chairs Forum with a summary of updates
- Note the intention to build further relationships between LCC Adults and Health and local communities and benefit from Members' expert local knowledge

Cllr R Lewis left the meeting at 13:45 during discussions of the item and returned at 14:25

25 Any Other Business

Members reminded the Compassionate City awards which are being held on the 21st September 2018 and to raise awareness in favour of those who're to be put forward for these awards and a recognition of praise to be awarded. E-mails from the Chief Executive were made known and a further e-mail was to be circulated.

CHAIRS CLOSING COMMENT

The Chair thanked all for attending the meeting.

Cllr David Blackburn informed the Community Committee that this would be Harpreet's last meeting as he had been appointed to work in one of the Priority Neighbourhoods. The Community Committee wished him all the best in his new role.

26 Time and Date of next meeting

Draft minutes to be approved at the meeting to be held on Monday, 19th November, 2018

The next meeting of the Outer West Community Committee to be on Monday 19th November 2018 at 1pm. Venue to be confirmed.



Report of: Chief Officer Housing Management

Report to: Outer North West Community Committee

Report author: Faridah Butt, Area Housing Manger

Date: 19th November 2018 To note

Outer West Housing Update

Purpose of report

1. To update and advise the Community Committee of activities undertaken by the Housing Service, especially those which impact on local communities and where there are opportunities to work collaboratively to improve conditions for local people

Main issues

1 Estate Walkabouts

The purpose of an estate walkabout is to ensure Housing Leeds provide an excellent and consistent estate management service to all our tenants and communities. The walkabout provides opportunity for all customers and interested parties to walk around their estate with members of staff from Housing Leeds, and other Leeds City Council departments to monitor our performance and recommend improvements to the environment of our estates.

There is a procedure in place to provide clear guidance to ensure that actions identified at walkabouts are completed in a timely manner; this is achieved through effective joint working arrangements between external agencies and different council departments.

Estate Walkabouts will be undertaken as a minimum of once **every 3 months** on each estate/housing officer patch area. The estate walkabout schedule will be prepared on an annual basis.

PUDSEY 2018/2019

Area / Estate	Date	Date
Patch 1 Swinnows	13/03/2018	26/06/2018
Patch 1 Acres Hall	14/03/2018	27/06/2018
Patch 2 Farsley	06/03/2018	05/06/2018
Patch 2 Littlemoors / Fartown	08/03/2018	07/06/2018
Patch3 Cliftons area walk2	07/03/2018	06/06/2018
Patch 3 Meadowhursts area	08/03/2018	07/06/2018
Patch 3 Ashfords area	06/03/2018	05/06/2018
Patch 4 - Waterloo's and Standale's area	05/03/2018	04/06/2018
Patch 4 - Rycroft's	06/03/2018	05/06/2018
Patch 5 Wellstones	15/03/2018	14/06/2018
Patch 5 Greenside	16/03/2018	15/06/2018
Patch 6 Harleys and Lowells	06/03/2018	05/06/2018
Patch 6 Claremont Grove and Longfields	13/03/2018	12/06/2018
Patch 6 Crimbles Court	20/03/2018	19/06/2018
Patch 7 Calverley	06/03/2018	05/06/2018
Patch 7 Inghams, Dawsons	08/03/2018	07/06/2018
Patch 8 Farsley	09/03/2018	08/06/2018

WORTLEY/FARNLEY 2018/2019

Area/Estate	Date	Date
Patch 1- Bawn Estate	05-Jun-18	11-Sep-18
Patch 2- Branchs, Bangors, Cobdens, Lythams	29-May-18	30-Aug-18
Patch 3- Tong estate	24-May-18	21-Aug-18
Patch 4- Stonecliffe, Stonebridge Estate	30-May-18	25-Sep-18
Patch 5- Amberley's, Colmore Road, Elmfield Road, Evelyn Place, Gamble Hills (estate), Greenthorpe's, Hardrow Terrace, Henconner Lane, Highfield Avenue, Kitson's, Oldfield's, Roseneath Place and Toft Street	07-Jun-18	18-Sep-18
Patch 6- Heights Bank / Close / Drive / Garth / Green / Lane / Walk and Way	05-Jun-18	04-Sep-18
Patch 7-Bawn Approach, Nutting Grove Terrace, Thornhills, Low Moor Sides	26-Apr-18	26-Jul-18
Patch 8- Whincovers, Fawcett estate	06-Jun-18	13-Sep-18
Patch 9- The Heights East/West, Farrows	01-Jun-18	08-Aug-18
Patch 10- Gamble Hill Grange/Croft	12-Jun-18	20-Sep-18

2 Action days

Pudsey

In addition to the estate walkabouts an action day was completed on 12th July on the Swinnow Estate. The purpose of the action day was to address concerns over anti-social behaviour. Staff from Housing, LASBT, local police and Cllr Lewis attended the action day. Advice was given to residents on how to report anti-social behaviour. It was also an opportunity for residents to report any intelligence they had regarding anti-social behaviour in the area.

The team completed an arrears action days on 24 and 25th September. The team swapped with colleagues and contacted all tenants in arrears. Quality conversations and increased activity on all patches assisted with large amounts of arrears being collected over the two days.

Wortley

In addition to the estate walkabouts the Wortley Housing Office along with the Neighbourhood Officer arranged a community day on the Bawns Estate. The day was a great success with a Talent contest and many fun activities including donkey rides. Staff from Housing, waste management, Neighbourhood Services, Police and LASBT and Staff from pure Gym attended.

We completed a Great get together event at Whingate Court on the 17th July 2018. The residents and local children from the school who attended the get together feed back to us that they enjoyed the event.

The team completed an arrears action day on the 1st and 2nd of October 2018. For the whole area. Colleagues swapped patches and increased arrears actions on all patches over the two days.

We have completed a fencing and gate project on Bawn Avenue with the help and assistance from the local ward members who kindly contributed towards this project from the Ward Based Initiative Fund along with the area offices local initiative budget.

We are also in the process of completing another environmental project on Bawn Avenue. The main issue is that cars are deliberately driving up the field opposite the houses on Bawn Avenue. The area is well used by the local residents of Bawn Avenue and there is a Multi-Use Games Area installed on the field. We have proposed to install knee high fencing is to stop vehicles from getting onto the grass, causing damage and to prevent any accidents.

The fencing and gate would hopefully deter and prevent people driving on the grassed area, deter fly tipping and throwing rubbish and litter over on to the grassed banking. This proposal will also include improving the damaged grass area.

This project has been approved and we have utilised the local initiative budget, Community Committee fund in coordinated this project between Housing Leeds, Community Committees. We have successfully gained £9,000 from the Community Committee funding a further £9,000 from Housing Advisory panel and £3,000 from the area offices local initiative budget.

The benefits to the local residents are vast as it will give them safe secure fencing to the grassed area in front of their properties and this saved LCC on constant removal of illegal fly tipping and constant re-seeding of the grassed area due to vehicles parked and driving on the grassed areas.

3 Sheltered Housing

There are 8 Sheltered Schemes in the Outer West areas in Wortley Farnley, Pudsey and Farsley, which are a mixture of dispersed bungalows, schemes and multi storey flats:-

Claremont Grove - Scheme of 51 properties with a separate community centre

Crimbles Court - Dispersed flats of 50 with a separate community centre

Greenside - Scheme of 50 flats with a separate community centre

Rycroft green - Multi Storey 51 flats

Marsden Court - Multi Story 30 Flats

Dawsons Corner - Dispersed Bungalows 34 with a community centre

Whingate Court - Scheme of 31 flats (all tenants live under 1 roof)

Thornhill Court - Scheme of 27 flats (all tenants live under 1 roof)

All schemes have a range of activities for residents, these include fish and chip lunches, afternoon tea, bingo, line dancing and Easter lunch amongst many other. The activities are well attended by residents. The schemes also look to include activities which will help residents gain new skills, an example of this is at Crimbles Court where digital inclusion classes are being planned which will allow residents to gain skills around using computers and getting online.

4 Anti- Social Behaviour

There have been ongoing incidents of anti-social behaviour in the Heights area of Wortley. Staff from Housing worked closely with LASBT, Police and the newly formed response team which are an arm of the Anti-Social Behaviour team assisted in securing a closure order of a property in the locality which had been causing issues. This closure sent a strong message that we will take a zero tolerance approach to Anti-Social Behaviour and those who are responsible will be held responsible.

We are working alongside LASBT, Youth Offending Team and have successfully obtained a full injunction order against three individuals who are causing the Anti-Social Behaviour in the Heights area. We have also alongside LASBT issued housing caution to the tenancy holders and are seeking further legal advice on possession proceedings if the Anti-Social Behaviour continues and we received sufficient evidence to enable Housing Leeds to process the cases.

5 Welfare Reform

Details of the Number of Claims and Weekly Benefit Lost Due To Under Occupancy by Ward

	Sep-18								
	HSG LEEDS & BITMO NUMBER	HSG LEEDS & BITMO £	HA / RSL NUMBER	HA / RSL £		HSG LEEDS & BITMO NUMBER	HSG LEEDS & BITMO £	HA / RSL NUMBER	HA / RSL £
Adel and Wharfedale	25	£ 387.49	11	£ 130.57	Horsforth	67	£ 840.01	10	£ 169.33
Alwoodley	96	£ 1,084.12	33	£ 555.70	Hyde Park and Woodhouse	157	£ 1,859.57	97	£ 1,696.01
Ardsley and Robin Hood	51	£ 648.86	24	£ 364.52	Killingbeck and Seacroft	408	£ 5,039.59	60	£ 835.27
Armley	218	£ 2,462.02	55	£ 910.44	Kippax and Methley	60	£ 817.78	8	£ 123.56
Beeston and Holbeck	191	£ 2,222.13	27	£ 390.39	Kirkstall	208	£ 2,632.57	20	£ 312.92
Bramley and Stanningley	201	£ 2,468.59	32	£ 451.22	Middleton Park	305	£ 3,599.72	66	£ 998.81
Burmantofts and Richmond Hill	368	£ 4,236.72	85	£ 1,248.20	Moortown	31	£ 388.22	54	£ 929.18
Calverley and Farsley	36	£ 470.40	6	£ 105.67	Morley North	53	£ 642.34	12	£ 180.42
Chapel Allerton	170	£ 2,057.78	111	£ 1,804.30	Morley South	93	£ 1,031.58	21	£ 324.82
City and Hunslet	128	£ 1,559.61	68	£ 1,133.12	Otley and Yeadon	68	£ 794.91	20	£ 303.26
Cross Gates and Whinmoor	112	£ 1,488.77	33	£ 530.49	Pudsey	101	£ 1,230.34	19	£ 313.62
Farnley and Wortley	207	£ 2,446.11	15	£ 235.22	Rothwell	113	£ 1,373.78	30	£ 444.01
Garforth and Swillington	51	£ 618.24	2	£ 47.28	Roundhay	51	£ 614.33	38	£ 670.99
Gipton and Harehills	228	£ 2,870.88	93	£ 1,361.94	Temple Newsam	155	£ 1,988.93	26	£ 371.73
Guiseley and Rawdon	39	£ 497.63	4	£ 46.78	Weetwood	101	£ 1,182.53	12	£ 205.80
Harewood	15	£ 209.70	1	£ 13.49	Wetherby	39	£ 525.05	11	£ 194.62
Headingley	6	£ 96.16	16	£ 227.91					

Pudsey= 101 cases

Farnley and Wortley= 207 cases

Number Of Claims Affected By Benefit Cap : By Ward												
2018/19	April	May	June	July	August	September	October	November	December	January	February	March
Adel and Wharfedale	6	5	5	6	6	7						
Alwoodley	10	9	11	10	9	9						
Ardsley and Robin Hood	15	17	16	15	14	13						
Armley	64	61	61	61	60	59						
Beeston and Holbeck	52	51	54	55	53	49						
Bramley and Stanningley	34	35	32	33	33	32						
Burmantofts and Richmond Hill	109	114	113	110	105	101						
Calverley and Farsley	8	7	7	6	6	6						
Chapel Allerton	36	34	36	36	37	34						
City and Hunslet	51	53	52	52	50	48						
Cross Gates and Whinmoor	24	26	25	24	22	21						
Farnley and Wortley	39	38	37	34	33	36						
Garforth and Swillington	6	7	7	7	7	8						
Gipton and Harehills	96	99	92	89	89	90						
Guiseley and Rawdon	2	2	2	3	1	1						
Harewood	1	1	1	1	1	1						
Headingley	6	5	5	6	5	4						
Horsforth	2	2	2	2	2	1						
Hyde Park and Woodhouse	40	39	38	35	37	33						
Killingbeck and Seacroft	54	55	50	47	45	48						
Kippax and Methley	18	18	17	14	13	13						
Kirkstall	27	26	23	24	24	24						
Middleton Park	75	77	75	75	67	66						
Moortown	14	12	14	12	12	13						
Morley North	9	8	6	6	6	8						
Morley South	12	14	14	14	12	12						
Otley and Yeadon	6	7	7	7	7	6						
Pudsey	29	28	25	27	24	24						
Rothwell	17	17	17	17	16	13						
Roundhay	8	9	8	7	9	9						
Temple Newsam	30	28	26	28	27	26						
Weetwood	12	12	12	12	13	11						
Wetherby	1	1	1	1	0	0						

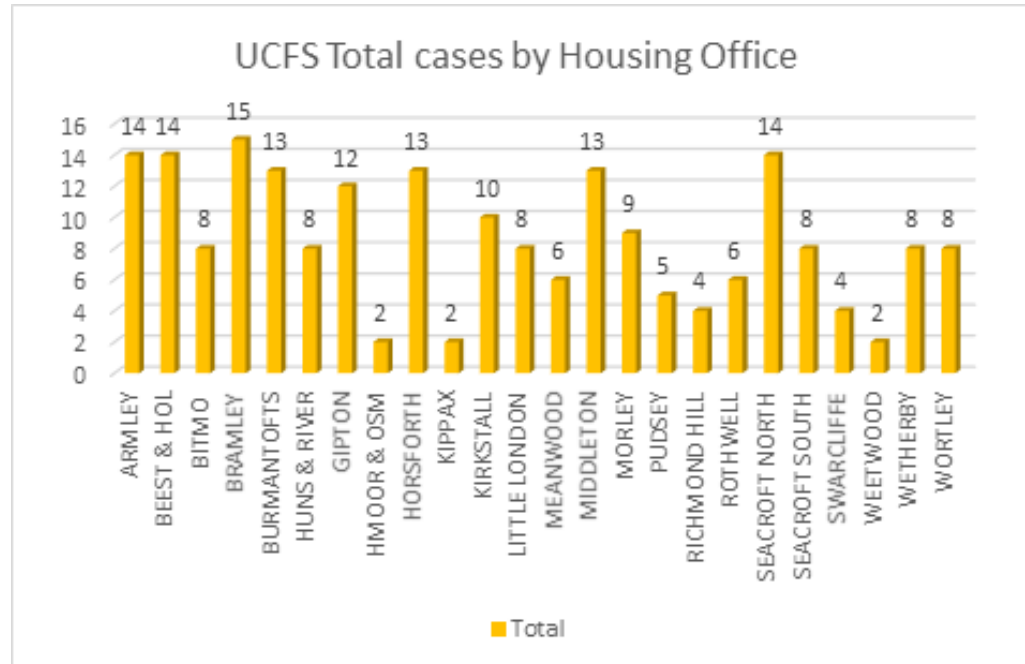
Number of Benefit cap cases as of September 2018

Pudsey= 24

Farnley and Wortley = 36

Over the year cases for both areas have decreased this could be due to a number of factors such as tenants starting work and claiming working tax credits, household breakdown or a change in benefit resulting in exemption.

Universal Credit



Universal credit full service was rolled on 10th October as of week commencing 22nd October the breakdown for both wards of those on full service is;

Pudsey = 5

Farnley and Wortley = 8

6 Annual Home Visits

Our target for AHVs this year is 100%. City wide Target for Week 27 is 68%. To date Citywide performance is 68.03%

Current Office Performance on Week 27, both areas are above city wide target.

Pudsey, Calverley & Farsley	78.3%
Wortley & Farnley	76.8%

Please see below patch breakdown report from week 27

7 Rent Collection:

The Income Collection Targets have not been set up by the Income improvement team

Please see table below our current position on week 27 as this is the rent reporting week where we measure our performance based on our biggest income week.

Wk 27 2018-19	Rent Collection 66a %	In Year Collection	66B (7+ weeks arrears)	HMA1 %	HMA1 Arrears (£)
PUDSEY	98.09	97.88	3.37%	1.84%	£172,720.83

Wk27 2018/19	Rent Collection 66a %	In Year Collection	66B (7+ weeks arrears)	HMA1 %	HMA1 Arrears (£)
WORTLEY	96.23	97.05	5.95%	3.11%	£290,158.98

Year on year comparison

Wk 27 2018-19	Rent Collection 66a %	In Year Collection	66B (7+ weeks arrears)	HMA1 %	HMA1 Arrears (£)
PUDSEY	98.09	97.88	3.37%	1.84%	£172,720.83
2017-2018	98.37	98.20	3.25%	1.78%	£169,134.49
difference	-0.28	0.32	0.12%	0.06%	£3,586.34

Wk27 2018/19	Rent Collection 66a %	In Year Collection	66B (7+ weeks arrears)	HMA1 %	HMA1 Arrears (£)
WORTLEY	96.23	97.05	5.95%	3.11%	£290,158.98
2017-2018	96.29	97.03	6.24%	3.01%	£285,926.23
difference	-0.06	0.02	-0.29	0.1	£4,232.75

8 BV212 Average Re-let Times Statistics

Our target for year-end Re-let Times is: 30 days

Area	Target
Pudsey, Calverley & Farsley	30
Wortley & Farnley	30

Table below shows our current position from week 1 to 27 is:

Year 2018 From week 1 To 28	Number of Voids	Days Void	Void Days Discount ed	Days Void Minus Days Discounted	Average Days with Contractor	Average Days in Letting	Average Days Void Overall
Housing	2,129	91,454	14,267	77,187	21.11	14.96	36.07
CALVERLEY & FARSLEY	29	901	84	817	18.17	10	28.17
PUDSEY	62	1,863	150	1,713	19.89	7.29	27.18
FARNLEY & WORTLEY	114	3,985	714	3,271	22.32	6.38	28.7

Our current position per Area is:

Area	Overall Target	Current Position	Difference
FARNLEY & WORTLEY	30	28.70	-1.3
CALVERLEY & FARSLEY	30	28.17	-1.83
PUDSEY	30	27.18	-2.82

Area	Average Days In Letting Target	Current Position	Difference
FARNLEY & WORTLEY	10	6.38	-3.62
CALVERLEY & FARSLEY	10	10	0.00
PUDSEY	10	7.29	-2.71

Our current position: both areas in top 5 city wide and we are achieving target

10 Update from Outer West Housing Advisory Panel.

The aim of the panel is:

- To use HAP funds to support a range of community and environmental projects in line with the Council and local priorities.
- To work closely with local housing and other council teams to help review and monitor the delivery of local services and help shape services that meet the local community's needs..

The HAP is part of a wider Tenant Engagement Framework and one of the ways we involve tenants.

Within the Regulatory Framework the 'Tenant Involvement and Empowerment Standard' requires all social housing providers give tenants a 'wide range of opportunities to influence ' and be 'involved in the formulation of their landlord's housing related policies', and the making of decisions about how housing related services are delivered'

The HAP's are funded from the Housing Revenue Account there was a total of £450k for 2018/19 for all 11 panels that cover the whole of Leeds.

HAP Review

- During 2017/18, Housing Leeds undertook a review of Housing Advisory Panels (HAPs). The review included consultation with the Environment, Housing and Communities Scrutiny Board, the Chairs of Community Committees, HAP Members, Ward Members, various staff teams and wider community organisations.
- The scope of the review was broken down into four themes; seeking solutions for how we: ensure HAPs are relevant and connected to wider communities; strengthen links with Community Committees; reflect wider Council effort to tackle Priority Wards and Neighbourhoods; and ensure HAPs maximise value for money in everything they do.
- The collective feedback from consultation has been considered and interpreted, with tenant input, and the resulting actions of the review are to be delivered throughout 2018/19 supported by a HAP Review Implementation Plan led by the Tenant Engagement Team of Housing Leeds
- There are some actions from the HAP Review that are about citywide changes. Where this is the case we'll continue to work with the HAPs at either citywide events or through the HAP Chairs Group. Lots of actions though are about local HAPs developing new ways of working themselves, so there'll be various HAPs trialling, designing and sharing new ways of working in the year ahead.
- **To help involve all HAP members** – we committed to holding citywide themed get together of HAP members. Our first session was on Saturday 29th Sept, where the Tenant Engagement Team and Library Services Digital Inclusion Coordinators shared the work going on across the city to improve digital skills and access. We then explored how HAPs can help us work with residents and communities to remove some of the barriers to getting online.
- With the input of HAP members, we've created a fresh suite of **promotional material** to help raise the profile generally, attract new members and make HAPs as a funding source more widely known. Within this we've also updated the HAP logo
- **To strengthen local connections** with the HAPs and the wider community, we now share any HAP project proposals with any tenants and residents committee members, or block champions, in the area to ask for their comments so we can feed these into HAP meetings.
- Similarly, in the spirit of **engaging with residents better** and working more smartly, we've been starting to consult with residents electronically. Especially for the larger environmental schemes, we'll be emailing tenants and asking for their comments via an online survey, or in some cases

going door to door with an Ipad and capturing people's views about proposed projects that way. Every project is different, but as we start to do this more, we'll highlight this in local HAP meetings.

- The trial with the **Inner South HAP Facebook Page** is going well - search *Housing Advisory Panel Leeds Inner South*, with other HAP members asking about this for their area. We're working on how we now roll this out for all HAPs
- HAP Chairs Group are in the process of refreshing the 'terms of reference' for HAPs, so it captures all the new ways of working.

HAP priority this autumn is to develop a new format for the 'plans on the page'. We'll be consulting with HAP members, Council teams and key community organisations so we can start April 2019 with refreshed plans and therefore clear HAP priorities in place.

Outer West HAP Budget:

Budget for Outer West for 2018/19 is a total of £41,275.01. So far this financial year 10 projects have been funded and match funding of a total of £12,387.87 has been secured. The remaining budget is £17,677.85.

Membership

The panel has 9 tenant members with 2 tenant vacancies at present. There are 3 ward members representing each ward in the area these are Councilor Richard Lewis (Pudsey), Councilor Peter Carlill (Carverley /Farsley and Councilor Ann Blackburn (Wortley/ Farnley)

Number of projects proposals:

There have been 28 potential projects proposed so far this year of which 10 have been funded and a further 12 are in the development stage with the remainder not suitable for HAP funding.

11 Some examples of funded projects include:

Bawns and Heights Fun Day

Housing Leeds & partners organised a Community Fun day in August 2018 which was held at the Hillside Community Centre.

The aims of the day was:

1. To offer the whole community an opportunity to come together to enjoy a fun event and to feel good about their area.
2. Provide a free event (apart from food and drink) that is affordable to all local residents.
3. Enable Housing Leeds and partners and agencies to promote their services and share key messages in an informal environment.
4. To encourage residents to 'sign-up' to participate in local community activities* including events held at the community center, encourage a TARA if residents are interested, get involved in action days etc.

This was an excellent day with a vast range of partners involved and local residents attending.

There were many activities for the residents to take part in and a talent contest for which the uptake from local children showcasing their talent was exceptional.

Feedback received on the day was that people were pleased that they were able to walk to the event and that the activities were free to access. Some families had attended "Breeze" events in various parts of the city, so were pleased not to have to queue for hours for activities or have a pass that they needed to access. Families from Wortley, Armley and Bramley also accessed the event. People

were pleased to see the outside space being used in a positive way. And hoped that this became an annual event moving forward.

Brookleigh Sheltered Scheme – Bingo sessions

The panel funded a bingo machine for the residents at the sheltered scheme. The new BINGO sessions have been a hit with the Sheltered Housing Scheme

Brookleigh Sheltered Housing Scheme had a great afternoon with a new bingo session. The bingo machine and bingo books were purchased by the tenants after a successful Housing Advisory Panel Bid. They will now be holding weekly bingo sessions as the first session caused some buzz around the complex and there was a 'Full House'. These sessions have a positive impact on the social isolation experienced by some residents on the complex.

Free Little Library at Westdale Drive

The panel funded a free little library which is a cabinet full of books, placed out in the community. Anyone can take a book or leave a book as they feel; the system is free flowing. There is no need to return the books. The library has a local tenant as a host who keeps an eye on it, tidies up the books and makes sure that there is a good mix of books at any time. This project has had very positive feedback from the local community.

12 Heights & Bawns Neighborhood Improvement Partnership

The Neighborhood Improvement program for Heights & Bawns had been handed over to Housing Leeds who are now progressing the work of the partnership.

The Ward Members met with officers in August for each respective theme to arrange for them to provide insight and analysis to help shape the priorities and objectives. The officers identified are as follows;

- Health & Wellbeing – Jonathan Hindley (Public Health)
- Crime & Crime - Inspector Sarah Towers (Police)
- Employment, Education, Skill & Training – Charlotte Batty (Community Hubs)

Housing Leeds held a partnership meeting in September at the Hillside Community Centre and updated the Farnley & Wortley Ward members on a range of projects that have been developed in the area including a Great Get together at Whingate Court, Hillside Community Centre and a community day which was held on the 21st August at Hillside Community Centre. Partners provided updates on each of the themed areas and it has been agreed the meeting will be held every quarter.

The next meeting is to be held 12th December.

Recommendation: To note and comment on the report



Report of: Phil Staniforth – Parks Technical Manager

Report to: Outer West Community Committee

Report author: Phil Staniforth – 0113 3788164

Date: 19th November To note

Parks and Countryside Outer West Community Committee update

Purpose of report

1. To provide the Outer West Community Committee with an update on the Parks and Countryside service activities in the Community Committee Area.

Main issues

2. Community Parks

- Calverley Park
- Farnley Hall Park
- Hainsworth park
- New Farnley Park
- New Wortley Recreation Ground
- Pudsey Park (Green Flag)
- Tyersal Park
- Western Flatts Park
- Westroyd Park

2.1 Community Parks – Leeds Quality Park Status

- 2.2 The Parks and Green Space Strategy approved at Executive Board in February 2009 sets out the vision and priorities to 2020. One of the key proposals contained in the strategy is the aspiration for all community parks to meet the Green Flag standard for field based assessment by 2020. The Green Flag Award Scheme represents the national standard for parks and green spaces. It has been developed around eight key criteria as follows;

- **A welcoming place** - how to create a sense that people are positively welcomed in the park
- **Healthy, safe & secure** - how best to ensure that the park is a safe & healthy environment for all users
- **Clean & well maintained** - what people can expect in terms of cleanliness, facilities & maintenance
- **Sustainability** - how a park can be managed in environmentally sensitive ways
- **Conservation & heritage** - the value of conservation & care of historical heritage
- **Community involvement** - ways of encouraging community participation and acknowledging the community's role in a park's success
- **Marketing** - methods of promoting a park successfully
- **Management** - how to reflect all of the above in a coherent & accessible management plan or strategy and ensure it is implemented.

2.3 The Parks and Countryside service reports annual performance against two local indicators based upon the Green Flag Award scheme;

- The percentage of Parks and Countryside sites assessed that meet the Green Flag standard.
- The percentage of Parks and Countryside community parks which meet the Green Flag standard. Performance against these indicators is illustrated below.

2.4 In 2017/18, 72 of the 144 green spaces (50% of the total) achieved Leeds Quality Park standard (exceeding the target of 42% for 2017/18), with 31 out of 57 reaching the standard (54%) in 'Inner' areas compared to 41 out of 87 (47%) in 'Outer' areas. In 2016/17, 67 of the 145 green spaces (46% of the total) achieved Leeds Quality Park standard, with 31 out of 57 reaching the standard (54%) in 'Inner' areas compared to 36 out of 88 (41%) in 'Outer' areas.

The target for future years to 2020/21 is as follows:

2018/19	2019/20	2020/21
45.4%	48.6%	51.8%

2.5 The following table provides a current profile of these assessments for the Outer West Community Committee. Please note that the results of the latest 2018 LQP assessments are being gathered and will be reported to all Community Committees in the new year.

Community Committee	Number of LQP assessed green spaces	Achieved LQP Standard 2017	Pass rate (%)
West Outer	20	8	40

2.6 Community Park LQP Results 2017 – (assessed each year pass mark 48)

Site	Typology	Score
Calverley Park (Victoria Park)	Community Park	55
Farnley Hall Park	Community Park	49
Hainsworth Park	Community Park	48

New Wortley Recreation Ground	Community Park	42.8
New Farnley Park	Community Park	52
Pudsey Park	Community Park	GF
Tyersal Park	Community Park	39
Westroyd Park	Community Park	48.2
Western Flatts Cliff Park	Community Park	48

Hainsworth Park has now attained LQP which increases the number achieved by 1.

2.7 Non Community Parks (a number assessed every 3 years)

Site	Typology	Assessed	Score
Farnley Cemetery	Cemeteries	2015	43.3
Pudsey Cemetery	Cemeteries	2015	40.1
Upper And Lower Wortley Cemetery	Cemeteries	2017	43.3
Chatsworth Recreation Ground	Local Green Space	2016	39.5
Farnley Reservoir	Local Green Space	2017	38.8
Farsley Recreation Ground	Local Green Space	2016	46.8
Post Hill	Local Green Space	2017	49.3
Woodhall Lake	Local Green Space	2016	46.6
Brookfield Recreation Ground	Recreation Ground	2014	53.2
Farfield Recreation Ground	Recreation Ground	2016	40.4
Roker Recreation Ground	Recreation Ground	2017	37.0

The figure above remains the same however Woodhall Lake has dropped out but Post Hill has achieved LQP status.

2.8 All community parks have been assessed in 2017, with a selection of non-community parks assessed in line with the three year cycle of judging. Assessments have taken place in 2018 and the results will be available shortly. Improvements to parks and green spaces in the Outer West Community Committee Area which took place during 2017 are as follows:

- Western Flatts Cliff Park – Signage, Tree works, Access Improvements, Painting of Tennis Courts.
- New Wortley Recreation Ground – Tree Planting, access improvements and additional signage including wall and step repairs.
- Cabbage Hill – Improvements to entrances and footpaths, including view point and interpretation board.

2.9 Planned and proposed improvements for the next 12 months;

• Farnley and Wortley

- Cabbage Hill – works are underway at Cabbage hill off Benson Gardens to refurbish land recently acquired from the crown. Works include; site clearance and access improvements.
- Western Flatts Park - Path improvements have been undertaken including tennis court cleaning and painting. Additional signage will be installed shortly.

- New Wortley Recreation Ground - Access improvements to entrance with additional signage to be installed shortly.

- **Pudsey**

- Pudsey Park - Section 106 funds released to carry out a feasibility study for a new kiosk/café facilities to incorporate play area refurbishment.
- Queens Park – Section 106 funds have been released to carry out a feasibility study for improved sport changing facilities.
- Tawny Beck – Kissing gate to be installed over beck.

- **Calverley and Farsley**

- Wood Hall Playing Fields – Site has been chosen as Park Life proposal.
- Farsley Orchard – Wildflower meadow created with the help of Farsley Orchard friends.

2.10 Community Committee funding for additional site based gardeners. Outer West Community Committee provide additional funding for gardeners to increase site based presence at parks in the area. For 2018 this funding totalled £12,490.89 for site based presence at Tyersal Park and New Farnley Park.

2.11 Since the introduction of site based gardeners, analysis shows that complaints to both Ward Councillors and the Parks and Countryside Service have declined on sites with increased daily presence. In addition, the service has observed an increase in the number of residents using parks and open spaces.

2.12 The site based gardeners increase working relationships with users, local residents and community groups. These site based staff further increase users satisfaction and support the aspiration to increase volunteer groups working within parks.

3. Sports Pitches

3.1. Parks and Countryside provide annual pitch hire for sports teams. The table below shows the number of teams with current bookings playing on pitches in the area: (note this excludes clubs who have a long term lease in place)

Age Group	No of Teams
Open Age	13
Juniors	60

3.2 Bowls Clubs

Club
Calverley Park
New Farnley
New Wortley Rec
Pudsey Park
Western Flatts Park
Westroyd Park

3.3 Commercial Operators

Site	Group
Calverley Park	Absolute Fitness
Calverley Park	Chapel Allerton Pilates
Calverley Park	Absolute Fitness
Calverley Park	Absolute Fitness
Calverley Park	Absolute Fitness
Calverley Park	Absolute Fitness
Hainsworth Park	UK Outdoor Fitness
Hainsworth Park	UK Outdoor Fitness
Hainsworth Park	UK Outdoor Fitness
Queens Park	Rebellion Fitness
Queens Park	Rebellion Fitness
Queens Park	Trailblazer Bootcamps
Western Flatts	Trailblazer Bootcamps
Westroyd Park	UK Outdoor Fitness
Westroyd Park	UK Outdoor Fitness
Westroyd Park	UK Outdoor Fitness

4. Volunteering in the Parks and Countryside Service

4.1 The service continues to focus on increasing the number of volunteers and groups working in the area to achieve the following, **all figures are for 2017 and will be updated and available in the new year:**

- To increase corporate volunteering working in partnership with Business in the Community and Leeds Ahead
- Continue to improve involvement with the many “in bloom” groups in Leeds.
- It is an ambition to have a volunteer group for every community park where there is a site based gardener.
- It is estimated that volunteers across all groups contribute 1175 days of voluntary work in the Outer West area over a 12 month period. The tables below provide details of volunteering in the area in 2016:

4.2 Voluntary work supervised by Parks and Countryside staff, figures are :

Site	Organisation	Task	Volunteer Days
Post Hill, Pudsey	Leeds Wildlife Volunteers	Scrub clearance	9
Nan Whin's Wood	Leeds Wildlife Volunteers	Bench and step installation	3
Total			12

4.3 Local business volunteers supervised by Parks and Countryside staff:

Site	Organisation	Task	Volunteers
Pudsey Disused Railway	Lloyds Banking Group	Cutting back vegetation on footpath	15
Pudsey Cemetery	Lloyds Banking Group	Removal of saplings from graves and path maintenance	35
Pudsey Cemetery	YBS	Removal of saplings from graves and path maintenance	8
Wortley Park	Telerealtrillium	Painting playground	15
Total			73

4.4 Volunteer groups working independently in the Outer West area:

Group Name	Number of Volunteers	Estimated Volunteer Days
Farsley Community initiative	10	20
Total		20

5. In Bloom Groups

5.1 In bloom groups, volunteer numbers are based on 2017 figures an update will be available early next year:

In Bloom Group	Number of Volunteers	Award Won	Estimated Volunteer Days
Calverley	12	Gold	576
New Farnley	5		110
Pudsey	8		384
Total	25		1070

6. Events

Location	Month	Event	Total
Cliff Park (Western Flatts)	June	Summer Band	1
	August	Summer Band	1
Farnley Hall Park	June	Summer Band	1
	July	Summer Band	1
	July	Mini Breeze	1
	August	Bark in the Park	1
Hainsworth Park	June	Farsley Festival	1
	August	Mini Breeze	1
New Farnley Rec	May	LCC Youth Service football sessions to 4th Oct	1
	July	Summer Band	1
	August	Summer Band	1
	October	LCC Youth Service football sessions from 3rd May	1
New Wortley Rec	June	Summer Band	1
	July	Summer Band	1
Pudsey Park	April	Ruff Mudder	1
	May	Girl Guides walk	1
	June	Summer Band	2
	June	Pudsey Pacers	1
	July	Summer Band	2
	August	P'Fest	1
	August	Christmas Lights Fundraiser	1
	August	Summer Band	2
Queens Park	May	(15th - 21st) Funfair (Eddy)	1
	May	Pudsey Carnival	1
	July	Puppy in the Park	1
	August	Mini Breeze	1
Rodley Sports Field	July	Rodley Cricket Club Open Day	1
Victoria Calverley Park	June	Calverley Festival	1
	June	Summer Band	1
	July	Calverley Parkside Gala	1
	July	Summer Band	1
	August	Summer Band	1
	December	Calverley Light Switch on	1
Westroyd Park	July	Summer Band	1
	August	Summer Band	1
Total			38

7. Grounds Maintenance and Weedspraying – Housing and Highways

7.1 The grounds maintenance contract for Leeds delivers horticultural maintenance for grass and planted areas alongside the highway and within housing estates. The work is undertaken by external contractors Continental landscapes Ltd who are managed by Parks and Countryside. The weather this year has impacted on the service with challenging conditions in April and May seeing high levels of grass growth that then significantly reduced during the prolonged dry spell during the summer. This reduce the amount of grass cutting required on some areas and the contractors were tasked to undertake others works across the city instead. For this community committee area works were undertaken at:

Ownership	Site/Location	Ward	Description of works
Housing	Various	Armley, Alwoodley, Farnley and Wortley, Killingbeck and Seacroft	Multiple crown lifting works to trees across various sites.
Housing	Water Lane	Calverley and Farsley	To create a channel around a shrub bed at the site in order to allow for it to be maintained.
Housing	Andrew Square	Calverley and Farsley	To cut 3 grass plots and vegetation ready for the Lord Mayor visit. Remove arising's and waste from site.
Housing	Andrew Square	Calverley and Farsley	To include spraying of the verges and the plugging of the self-sets on site
Housing	Thorn Hill Court	Farnley and Wortley	To cut back the overgrown vegetation outside 2 Thorn Hill Court and any other sections where bramble overgrowth was present surrounding the site.
Housing	Butterbowl Garth	Farnley and Wortley	Amenity Grass - To be cut before 21st August 2018.
Housing	7 Gamble Hill Walk	Farnley and Wortley	7 Gamble Hill Walk - To cut back and remove or treat a group of vegetation/self-set elders
Housing	67 - 85 Bawn Drive	Farnley and Wortley	67-86 Bawn Drive - To cut areas as highlighted, remove arisings, remove litter and clear arisings
Housing	Crawshaw Road	Pudsey	Crawshaw Road - To cut areas as requested and bring into contract spec, strim out, clear arisings and litter and seed

7.2 In addition the weed spraying of Highway and Housing footpaths is currently delivering its second application of the year. This information is shared with housing and CNT colleagues to inform follow up sweeping works that can take place around 6 weeks after application. Wards and zones are completed in the most efficient route not in any specific order.

Weed Spraying as at 24/10/2018			
Calverley and Farsley	Zone 1	19/10/2018	22/10/2018
	Zone 2	23/10/2018	24/10/2018
	Zone 3	24/10/2018	
Farnley and Wortley	Zone 1	16/10/2018	16/10/2018
	Zone 2	17/10/2018	18/10/2018
	Zone 3	19/10/2018	22/10/2018
	Zone 4	18/10/2018	18/10/2018
Pudsey	Zone 1		
	Zone 2		
	Zone 3	23/10/2018	23/10/2018
	Zone 4	24/10/2018	
	Zone 5		
	Zone 6		
	Zone 7		
	Zone 8	24/10/2018	

8. Rethinking Parks

8.1 P&C have been awarded funding of £171k for a 2-year project to investigate the potential of charitable giving to parks.

8.2 The funding comes from HLF and the Big Lottery through a scheme called 'Rethinking Parks' which is managed by innovation charity Nesta. Leeds are one of only 8 projects from across the UK to have been allocated the funding.

In 2017 we launched the Leeds Parks Fund to allow people to make charitable donations to public green space in Leeds and the Rethinking Parks project will allow us to invest time and expertise in fundraising and marketing to see if we can make it work to raise an income for the benefit of parks in the city.

Leeds City Council were one of only 8 successful applicants for the high-profile fund.

8.3 The funding is for:

- Research by the University of Leeds into what local people and businesses think about the idea of charitable giving to public parks
- The recruitment of a fundraising manager, and assistant, to develop and deliver a fundraising plan for Leeds Parks Fund
- The production and implementation of a marketing plan to promote the benefit of parks, and the Leeds Parks Fund.
- Trialling new ways to take charitable donations for parks e.g. text donations, site installations.
- Using funds raised to make a difference on the ground



9. Conclusion

- 9.1 Community green space contributes in many ways to the delivery of the Corporate Priority Plan. They provide places for relaxation, escape, exercise and recreation. They bring communities together and make a positive contribution to the local economy, education, improve public health and well-being, and generally make a better place to live, work and visit.
- 9.2 Improvements to community parks, fixed play and playing pitches remain a priority, and there already has been investment made to deliver improvements along with further schemes identified. Issues are being addressed through the Parks and Green Space Strategy along with implementation of the Fixed Play Strategy and Playing Pitch Strategy.
- 9.3 Community engagement remains a key activity for the service with regular correspondence, attendance at meetings and briefings, along with more localised consultation where required.
- 9.4 The scheduled Parks & Countryside annual report will be provided to all of the Community Committees in the new year.

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Report of: Iain Anderson, Operations Director, Age UK Leeds

Report to: Outer West Community Committee

Report author: Iain Anderson, 0113 203 1103

Date: 19th November 2018

To note

Home Plus Update

Purpose of report

1. To provide the Outer West Community Committee with an update on Home Plus (Leeds) from Age UK.

Main issues

2. The attached slide show is provided at the specific request of the chair of Outer West Community committee.

Recommendations

3. To note the content of the presentation from Age UK.

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HOME PLUS (LEEDS)

making homes safe, suitable & warm

Improving the health and wellbeing of older people, disabled people and people with a long term health condition throughout Leeds

Page 33

Our Aims

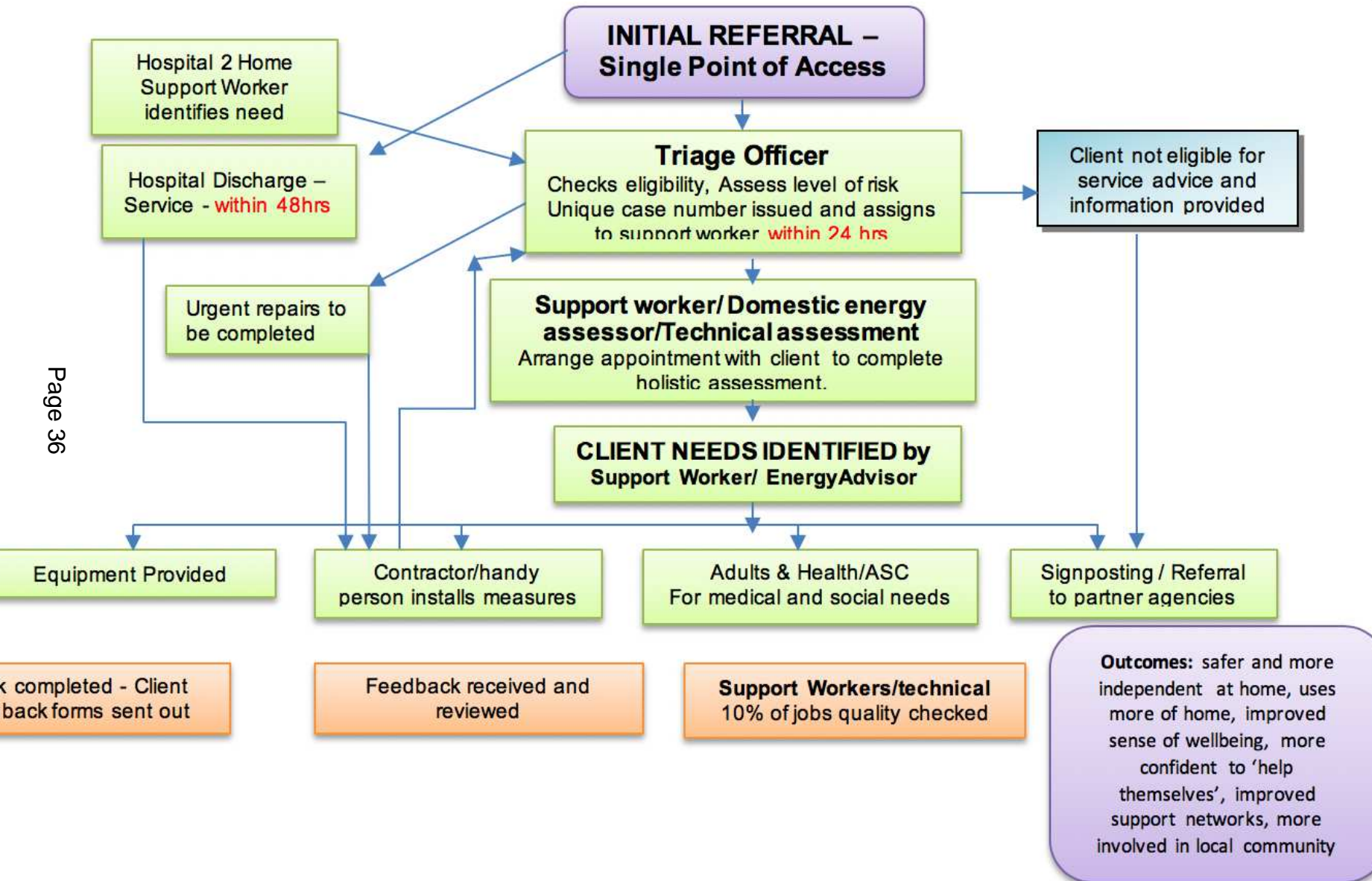
- › Preventing excess winter deaths
- › Improving health and wellbeing among vulnerable groups
- › Reducing 'fuel poverty'
- › Improving the energy efficiency of homes
- › Reducing pressure on health and social care services
- › Reducing social Isolation
- › To provide Advice & Information



What do we offer?

- We can offer a choice of practical, yet flexible solutions to help maintain independence.
- We aim to offer a service to everyone, regardless of income and means ' No Wrong Door'
- We provide home visits and advice and information to everyone

Referral Process



Criteria

Qualifying criteria for falls prevention service – client must be aged 18 or over and meet at least one of the criteria from Group A and at least one of the criteria from Group B.

Page 37

Group A

- To prevent admission to care home
- To prevent admissions to hospital
- To prevent the need for increasing the cost of a care package

Group B

- Risk of falls where there is evidence of previous recurrent falls
- Inability of person to use toilet facilities
- Impact of a rapidly deteriorating health condition



HOME PLUS (LEEDS)
making homes safe, suitable & warm

Falls Prevention

Falls prevention advice

Bathing assessment

Bathing equipment

Hospital Discharge

Rails

Secure carpets

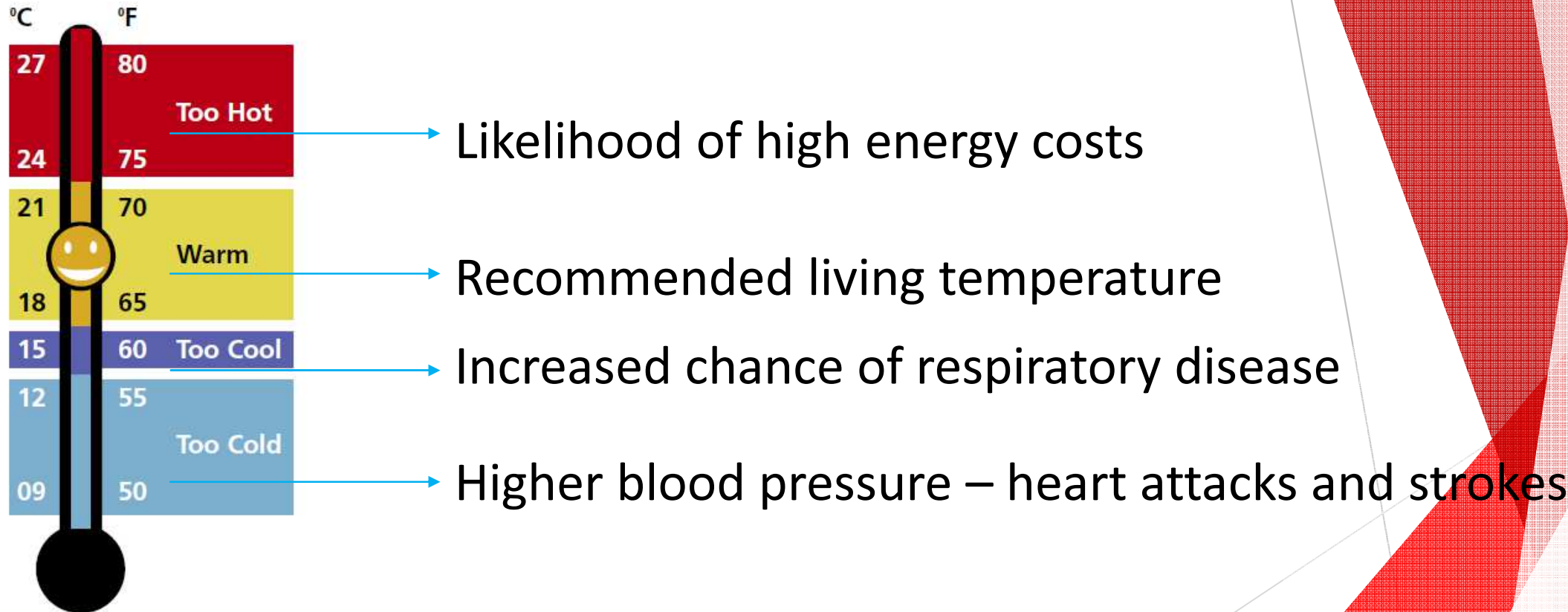


Pages

Criteria for warmth and repairs services

Household Income of less than £21,000, and savings of less than £16,000, and
Over 65 years of age or
Expecting or have dependent children up to 18yrs living in the same property or,
Has a disability or long-term health condition

How warm should a home be?



<9°C can mean a risk of hypothermia

Characteristics of Fuel Poor Homes

Combinations of the following can lead to household fuel poverty:

Dwellings

- Solid Walls structures
- Older and larger buildings
- No boiler or a non-condensing boiler
- Not connected to the Gas grid

Household

- Privately rented homes
- Single parent households
- Households aged 75 and over
- Unemployed households
- Prepayment meters



Energy-efficient measures

Heating repairs

Gas appliance
servicing

Boiler replacement

Carbon monoxide
detectors

Insulation

Energy efficiency
and benefits advice

Gas safety



Fit energy – saving, LED
lightbulbs

Draught-proofing doors and
windows

Fit reflective radiator panels

Fit water-saving measures

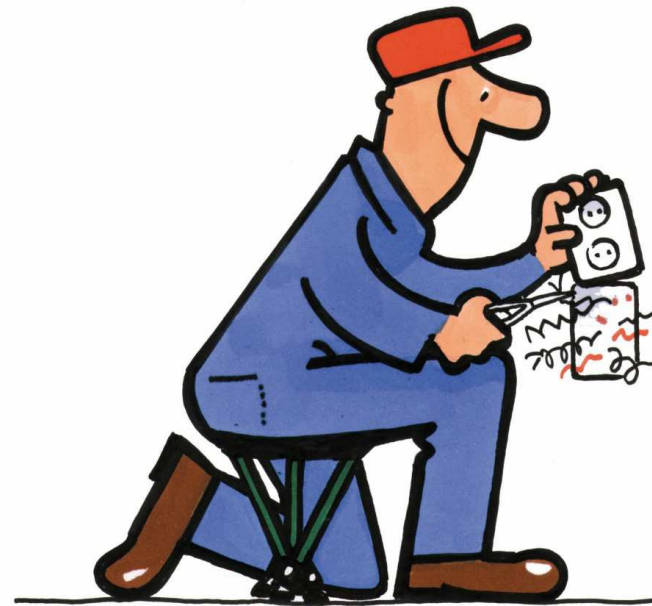
Impacts of living in a cold home

- Increased risk of heart attacks/stroke
- Respiratory illnesses
- Pneumonia
- Worsening of existing health condition/slow recovery
- Falls/injuries
- Affects mental health



Hazard Repairs

- Electrical work
- Joinery
- Plumbing
- Emergency Repairs





Green Doctor Service

Finding the cheapest tariff

Repairs to heating and hot water systems

Negotiating debt repayment plans where necessary

Applying for social water tariffs

Identifying, assessing and reporting housing repairs

Servicing and repairs of heating appliances



HOME PLUS (LEEDS)

making homes safe, suitable & warm

Scenario

Homeowner

Disability benefits

Council Tax Support

Low income

Respiratory disease

Lives in a cold house

Struggles to pay the bills
and make repairs to her
home



Age UK Service

Support and Advice with:

- Accessing welfare benefits
- Bereavement or loss
- Divorce, separation or relationship breakdown.
- Health problems.
- Increased care needs.
- Changes in housing needs or a change in housing circumstances.
- Changes in financial circumstances.

Summary

- Trusted and longstanding community organisation



HOME PLUS (LEEDS)

making homes safe, suitable & warm

Get in touch

Our friendly customer service team will be pleased to help with all enquires

Phone: 0113 240 6009

Email: enquiries@care-repair-leeds.org.uk

3 Roundhay Road

Leeds

LS10 4HT



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Report of: Area Leader

Report to: The Outer West Community Committee

Report author: Karen Emmerson 0113 5350727

Date: 19 November 2018

For decision

Finance Update Report

Purpose of report

1. This report provides the Outer West Community Committee with an update on the budget position for the Wellbeing Fund and Youth Activities Fund for 2018/19 and the current position of the Small Grants and skips pots.
2. The report provides an update on the Wellbeing Fund, Youth Activity Fund, Small Grants and Skips that have been approved since the last meeting.

Main issues

Community Committees have a delegated responsibility for the allocation of Area Wellbeing Funding. The amount of Wellbeing funding provided to each committee is calculated using a formula agreed by Council taking into consideration both population and deprivation of an area.

The Outer West Community Committee seeks to ensure that Wellbeing funding is allocated in a fair and transparent way and that recipients are able to commence delivery of their projects as early as possible in the financial year. To facilitate this process, a funding round is held which requires organisations to submit proposals for projects. Once the annual Wellbeing budgets are set by Executive Board and ratified by Full Council, the Community Committee meets to agree which projects will be supported in the year ahead. These projects are then monitored and assessed by the Community Committee throughout the year to ensure they are fully meeting their objectives.

In addition, the Outer West Community Committee receives a sum of Youth Activity Fund funding.

The Community Committee also received an allocation of Capital Funding in 2018/19.

The Wellbeing Fund Large Grant programme supports the social, economic and environmental wellbeing of a Community Committee area by funding projects that

contribute towards the delivery of local priorities. A group applying to the Wellbeing fund must fulfil various eligibility criteria including evidencing appropriate management arrangements and finance controls are in place; have relevant policies to comply with legislation and best practice e.g. safeguarding, equality and diversity; and be unable to cover the costs of the project from other funds.

Projects eligible for funding could be community events; environmental improvements; crime prevention initiatives or opportunities for sport and healthy activities for all ages. In line with the Equality Act 2010 projects funded at public expense should provide services to citizens irrespective of their religion, gender (including Trans), marital status, race, ethnic origin, age, sexual orientation or disability; under the Public Sector Equality Duty the Council must have due regard to the need to **eliminate** discrimination, advance **equality** of opportunity and **foster** good relations between different people when carrying out their activities. Funding for projects specifically targeted at certain groups is allowed under the Equality Act provided there is a clear evidence base for doing so (such as activities to promote women’s health through sport projects or a project targeted at people with hearing impairments, or one for new migrants to help them integrate). Further advice on these can be given on a case by case basis if required. The fund cannot be used to support an organisation’s regular business running costs; it cannot fund projects promoting political or religious viewpoints to the exclusion of others; projects must represent good value for money and follow Leeds City Council Financial Regulations and the Council’s Spending Money Wisely policy; applications should provide, where possible, three quotes for any works planned and demonstrate how the cost of the project is relative to the scale of beneficiaries; the fund cannot support projects which directly result in the business interests of any members of the organisation making a profit.

Wellbeing Revenue Budget Statement 2018/19

The Outer West Community Committee received an allocation of **£112,390** for the 2018/19 financial year. This funding has now been committed to **25** projects for 2018/19. Taking into account the balance following the funding round there is **£943** still available for allocation for Wellbeing Revenue in the 2018/19 budget.

There has been 1 Wellbeing Application which has been received / approved since the last meeting of the Outer West Community Committee.

Table 1 below outlines those Wellbeing Applications that have been received or approved since the last meeting of the Outer West Community Committee.

Project Name	Organisation/ Department	Amount Requested	Amount Approved
Summer Bands in Leeds Parks 2019	Leeds International Concert Season	£3200	

Small Grants & Skips

Table 2 below outlines those Small Grant applications that have been received or approved since the last meeting of the Outer West Community Committee. There have been no skip requests.

Table 1: Small Grants Received and / or approved since the last meeting.

Project Name	Organisation / Department	Amount Requested	Amount Approved
A Community Band for West Leeds	Tutti! Leeds Community Concert Band	£419.38	£419.38

Taking the above into account, there is **£4,043** still available for allocation for Small Grants and for Skip Hire in the 2018/19 budget. The Community Committee are asked to note the current position of the budget and those grants and skips that have recently been approved.

2018/19 Wellbeing Capital Projects

In addition to Wellbeing revenue, the Community Committee also receives an allocation of capital funding. The latest update from the Council's Finance Department shows there is **£20,707** in capital monies available for allocation in 2018/19.

Table 3: Wellbeing Capital Approvals

There has been two Capital applications received / approved since the last meeting

Project Name	Organisation/ Department	Amount Requested	Amount Approved
Bawn Avenue Fencing, Gate and A Frame Project	Housing Leeds	£7,492.87	£7,492.87
Cottingley Springs Hangout Shelter	Housing Leeds	£1000.00	£1000.00

2018/19 Youth Activities Fund

In 2018/19, the Outer West Community Committee received a sum of **£42,020** Youth Activity Fund. This fund is to commission sports and cultural activity for young people aged 8-17. This should be allocated with the involvement and participation of children and young people in the decision making process.

This funding has now been committed to 7 projects for 2018/19. Taking into account the balance following the funding round there is **£10,849.92** still available for allocation for Youth Activities Fund in the 2018/19 budget.

Community Infrastructure Levy (CIL)

On the 21st October 2015 the council's executive board approved a process for the allocation of CIL in Leeds. Any planning application approved prior to the 6th April 2015 do

not qualify for a CIL contribution. As part of this payment schedule, Leeds City Council retains up to 70-80% centrally, 5% for administration and 15-25% goes to a Community Committee or the relevant Town or Parish Council. This 15-25% of the CIL receipt (25% if there is an adopted neighbourhood plan, 15% if there isn't) is known as the 'Neighbourhood Fund'. In the absence of a Town or Parish Council, the Neighbourhood Fund element of CIL is allocated to the Community Committee.

2019/20 Wellbeing Application Round

Members are asked to approve the method by which Wellbeing grants are approved for 2019/20. In previous years, this has been done through an open application process synced with the Inner West and Inner North West Community Committees.

It is proposed that the application round follows the same process again, with applications invited between 26th October 2018 and 11th January 2019, for approvals at the March Community Committee meeting.

The proposed priorities below are also reflected in the Community Plan 2018/19

Outer West Wellbeing fund priorities

- Increase community activity and local residents' involvement in decision making
- Work with our partners to improve services in our local neighbourhoods
- Support activities that make people and places feel safer
- Enhance the quality of our parks and public spaces
- Develop and make better use of community assets
- Support children and young people to be engaged, active and inspired
- Promote healthy lifestyles and tackle health inequalities
- Provide opportunities for people to get jobs, volunteer or learn new skills
- Improve access and engagement in sport and cultural activities

3. The Communities Team will consult with Members before and during the process, bringing everyone together for a workshop to review all applications.

4. Members are asked to approve the process.

a. Consultation and Engagement

The Community Committee has previously been consulted on the projects detailed within the report. The Youth Activity Fund application rounds are promoted through the Breeze Culture Network and local providers, with consultation from children and young people being taken into account through the Youth Engagement Panels.

b. Equality and Diversity / Cohesion and Integration

All Wellbeing funded projects are assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Wellbeing process is currently being reviewed citywide, which will include undertaking a new Equality Impact Assessment to ensure the Wellbeing process continues to comply with all relevant policies and legislation.

c. Council policies and City Priorities

Projects submitted to the Community Committee for Wellbeing funding are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

- Vision for Leeds
- Leeds Strategic Plan
- Health and Wellbeing City Priorities Plan
- Children and Young People's Plan
- Safer and Stronger Communities Plan
- Regeneration City Priority Plan

d. Resources and value for money

Aligning the distribution of Community Committee Wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

e. Legal Implications, Access to Information and Call In

There are no legal implications or access to information issues. This report is not subject to call in.

f. Risk Management

Risk implications and mitigation are considered on all Wellbeing applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

Conclusion

Wellbeing funding provides an important opportunity to support local organisations and drive forward improvements to services. This report provides members with an update on the Wellbeing programme for 2016-17.

Recommendations

The Committee is asked to:

Note the current budget position for the revenue Wellbeing Fund for 2018/19 and note or consider applications that have been approved / received since the last meeting at **Table 1**

Note the current budget position for the small grants and skips and those applications that have been approved since the last meeting at **Table 2**

Note the current budget position for the Capital Wellbeing Fund for 2018/19 and note or consider applications that have been approved / received since the last meeting at **Table 3**

Note the current budget position for the Youth Activities Fund for 2018/19 and note or consider applications that have been approved / received

Agree the recommended application round process for 2019/20

Background information

1. None

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Report of: Area Leader

Report to: The Outer West Community Committee

Report author: Karen Emmerson 0113 5350727

Date: 19th November 2018

To Note

Area Update Report

Purpose of report

1. The Community Committee update report is submitted when there is additional committee business to report or a general update on other activity in the outer west area. Partner organisations and Council services will also contribute information to the Update Report.
2. The report also updates the Committee on pieces of work and partnership working that has taken place in the area.
3. Members are asked to note the discussions and any key messages.

Main issues

Neighbourhood Policing Update

4. Leeds City Councils 'City Priorities Plan' sets out its ambitions to achieve sustainable reductions in crime and disorder, tackle anti-social behaviour and to build stronger cohesive communities.

5. Update to follow

Heights & Bawns Neighbourhood Improvement Partnership – Rukhsana Mahmood

6. As reported at the previous Community Committee Meeting, the Neighbourhood Improvement programme for Heights & Bawns had been handed over to colleagues in Housing Leeds and they will now be progressing the work of the partnership.
7. The ward members met with officers in August for each respective theme to arrange for them to provide insight and analysis to help shape the priorities and objectives. The officers identified are as follows;

- Health & Wellbeing – Jonathan Hindley (Public Health)
- Crime & Crime - Inspector Sarah Towers (Police)
- Employment, Education, Skill & Training – Charlotte Batty (Community Hubs)

Housing Leeds held a partnership meeting in September at the Hillside Community Centre and updated the Farnley & Wortley ward members on a range of projects that have been developed in the area including a Great Get Together at Whingate Court, Hillside Community Centre and a community day which was held on the 21st August at Hillside Community Centre. Partners provided updates on each of the themed areas and it has been agreed the meeting will be held every quarter.

The next meeting is to be held 12th December.

Update from Public Health - Health and Wellbeing

8. Seasonal Flu

It is that time of year again when seasonal influenza is here and time to promote the uptake of the best protection – the vaccine.

The link below is for the Council's public facing webpage that has a wealth of information on the why, who and how. Leaflets and posters are available to promote uptake of the vaccine and these can be viewed and downloaded via the webpage. Leaflets and resources are also available from the Public Health Resource Centre

Please encourage uptake of the flu vaccine with service users, their families and carers and frontline staff as you feel appropriate. For more information on any of these topics please contact Kevin.McGready@leeds.gov.uk or go to www.leeds.gov.uk/flu

9. Winter Friends

Following on from work carried out last year, an e-briefing has now been made available to support more people to become Winter Friends. Being a Winter Friend means you are equipped with knowledge, resources and signposting information to support a vulnerable person during winter. There are nine evidence based, high-impact interventions that can support vulnerable people during winter and these are covered in the Winter Friends e-briefing.

You can now access the Winter Friends e-briefing on the Public Health Resource Centre website by clicking on Winter Friends e-briefing 18/19 (please note you will need to open the file and play as a slideshow in PowerPoint).

Once the e-briefing has been viewed, Winter Friends can collect a resource pack from the Public Health Resource Centre (Technorth Centre, 9 Harrogate Road Leeds LS7 3NB) to support conversations and promotion of relevant campaigns.

To provide and increase support across Leeds, we would be really grateful if this information could be shared to encourage access to the resources.

For more information on any of these topics please contact:
Rachel.Brighton2@leeds.gov.uk

Leeds Joint Debt Forum

10. The annual Leeds Joint Debt Forum meeting took place on the 27th September at St Georges Centre. The event was opened by Councillor Judith Blake and was well attended with a range of organisations represented from across the city.

The main focus of the event was Universal Credit and attendees were given the opportunity to participate in workshops to discuss the implications for the residents of Leeds.

Feedback from the event is currently being looked at to form the focus of work going forward and will be circulated once available.

For more information on any of these topics please contact Joanne.Loft@leeds.gov.uk

Citizens @ Pudsey & Swinnow Forum & Citizens @ Tyersal Forum

11. Pudsey & Swinnow Forum will be next meeting on Tuesday 13th November, 7pm at Swinnow Community Centre. Partners from West Yorkshire Police, Cleaner Neighbourhoods Team and Parks & Countryside have confirmed their attendance

12. Tyersal Forum will meet on Tuesday 27th November, 7pm at Tyersal Club. Partners from West Yorkshire Police and Parks & Countryside have confirmed their attendance.

Environment Sub Group

13 The Environment Sub Group last met on the 10th September 2018. Updates were provided from the Cleaner Neighbourhoods Team, Housing Leeds, Parks & Countryside and Waste Management. Attached at **Appendix 1** are notes of the meeting. The next meeting is arranged for the 14th December 2018.

14 Attached at **Appendix 2** is some information regarding the Christmas Bin Collection.

Youth Summit

15 The Outer West Youth Summit took place on the 22nd October 2018 at Leeds Civic Hall. 55 Children from 9 different schools attended engaging well and sharing their views. A full report will follow from Kim Bright, Voice & Influence Officer at a future meeting.

Social Media

16 The Communities Team have publicised a range of messages on the Outer West Social Media platform around consultation, community events or improvements to an area, which have proven to be very popular. Currently the Outer West Community Committee Facebook page has a following of 969 people.

17 We would like to request members to share details and promote the networks to their constituents.

Corporate Considerations

18 **a. Consultation and engagement** - Local priorities were set through the Area Business Plan process.

b. Equality and diversity / cohesion and integration - The Business Planning process takes into account equality, diversity, cohesion and integration issues.

c. Council policies and city priorities - The themes in the Business Plan mirror the themes and priority outcomes at a city wide level and also reflect the delegated functions and priority advisory functions.

Conclusion

19 This report provides members with an update on any additional committee business and a general update on other activity or project work undertaken in the Outer West area.

Recommendations

- Receive an update from West Yorkshire Police
- Note the discussions of the Outer West Community Committee and any key messages.
- To share and promote the social networking platforms for the Outer West Community Committee

Background information

- **None**

Present

Councillors	– Amanda Carter, Simon Seary, David Blackburn (Chair)
Baz Ali	– Team Leader Cleaner Neighbourhoods
Matt Birkett	– Service Manager Waste Collection Operations
Phillip Staniforth	– Parks Technical Manager Parks Operations
Sophie Roberts	– Housing Leeds
Harpreet Singh	– Communities Team
& Karen Emmerson	

Key Issues discussed:

1. Notes from previous meeting and Matters Arising

Apologies, Cllr Andrew Carter, Lee Hayward & Dawn Hutchinson

2. Cleaner Neighbourhoods

Baz Ali provided an update to the meeting

2.1 Discussed road sweeping as raised by AC – shift 1 and 2 – maps provided – parked cars – to go back – make a note of where they haven't swept and go back, discussed areas and days of the week – Sunday as capacity day – BA to provide a map of Wortley and Farnley to Cllr Blackburn

2.2 CCTC & Fly Tipping

Road sweep to stand down 15th October for 12 weeks

7 day plan grit in advance – sheltered priority

DB asked re increase re flytipping – BA confirmed yes, coming from out of Leeds, working with Bradford Council and putting cameras up in known areas.

3. Parks & Countryside Update

Phil Staniforth provided an update to the meeting

3.1 Pudsey

Swinnow Lane - Fencing around flats – HAP monies to replace the hedges.

Rutland Court - Gates on bin store – EIP funded.

Waterloo Grove - Fencing and Gates – HAP monies to secure site.

Wellstone Road - Landscape Garden to tidy.

Barrier at Tawny Beck – Work to be completed in the next couple of months.

Pudsey Park – litter bins are emptied on a weekend by the 'hot spot team' from Easter Bank Holiday through to the last Bank Holiday in August. Bins are emptied last thing on Friday at all other times.

3.2 Farnley & Wortley

Tong Drive - Bin store moved to a new location.

Bawns Ave - Fencing to secure site.

Western Flatts - Ball fence erected on MUGA and courts to be repainted.

Farnley Fish Pond – Op's team have recently cleaned the pond, cleared pathways and refurbished the signage.

Cabbage Hill – Access pathways and signage completed on top area; work to commence shortly on newly acquired area off Benson Gardens.

Butt Lane Playing Fields – large modular changing rooms have been erected on site over the weekend without Parks permission or planning approval. To be followed up and actioned accordingly.

3.3 Calverley & Farsley

Farfield - Fencing to stop travellers.

Westroyd - Tennis courts repainted.

Woodhall Playing Fields – signs installed re golf and dogs.

Victoria Park – Picnic table and bin installed. Dog control sign on tennis court.

Farsley Recreation Ground – Site meeting to be arranged to resolve access from new development.

Calverley Woods – Works funded from £25k of S106 money will commence soon. PS to keep AC updated.

Farsley Orchard – Wildflower meadow success this season.

Site Based gardener working at Tyersal Park and New Farnley Park funded by the Outer West Community Committee has been helpful to the service and proved a success yet again. Parks & Countryside were grateful to the Community Committee and hoped that their funding application for next year would be looked upon favourably.

3 Waste Collection Operations

Matt Birkett provided an update to the meeting

4.1 *Chief Officer Tom Smith now left – John Woolmer is deputy Chief Officer
Recruited 3 new Team Leaders on temporary appointments 1 is based in West Leeds.*

4.2 *Garden waste expansion was discussed for new housing developments and lack of brown bins, following requests from Cllrs funding secured for 1 additional route – 12000 properties, mainly new builds, launched in 2 stages, both now live.*

SS asked re black/green collection – still parts of Leeds not on weekly/fortnightly collections, advised he finds the bin app useful

DB asked re missed collections – very low other than usual hotspots due to parking – discussed re size of vehicle – issues re access

Amanda Carter asked regarding the route and turning the vehicle around - MB to get back to her – Salisbury?

4 Housing Leeds

Sophie Roberts provided an update to the meeting

5.1 Pudsey

All walkabouts completed for Q1 and now currently in the process of completing walkabouts for Q2. The team have identified numerous projects environmentally some of these have been completed and some are ongoing.

Alongside the walkabouts the Housing Officers complete inspection in regards to individual properties, there is currently 1 case with legal in regards to the condition to the garden. We have been able to recall one case from legal which indicates the untidy garden procedure does work and tenants do engage once we commence action.

Some larger projects have been funded via HAP, these include;
Litter Bins at Rycrofts- Cleaner neighbourhoods are assisting with the emptying of these bins
Dawsons Corner- Gardening project- provision for tools and plants.

Other environmental which have been completed;
Westway Garage site has been retarmaced and currently working with cleaner neighbourhoods to have abandoned car removed.
Hedges on Westdale Drive have been identified to be added to planned maintenance
Land adjacent to Kirklees Grove, it has been approved to clear this land and parks and countryside are due to complete this work.
Mount Tabor Street was identified as requiring some environmental work, particularly focusing on cutting back shrubs

The team are currently looking to identify work which can be completed by Community Payback to add to the work which is completed by Cleaner Neighbourhoods and Parks and Countryside.

Ongoing problems at the Claremont sheltered complex with flytipping but it is hoped the new CCTV which has been installed may help to identify perpetrators.

A number of enquiries from Ward Members in regards to land owned by Housing Leeds, often in poor state of repair. These have been referred to responsive repairs who have been assisting with patch repairs.

5.2 Wortley

All walkabouts completed for Q1 and currently ongoing for Q2

HAP bids completed;
Bawn Avenue- fencing and gates, HAP approved funding and Jag is currently working to get match funding for this project, ongoing work.

Partnership working with cleaner neighbourhoods and community payback on large area of land at rear of Butterbowl Drive/Lawn and Bawn Approach. The area at the rest of Butterbowl Drive Lawn has now been completed and is back to specification to be maintained by GM contracts.

Bawns- There is an issue with flytipping, teams to attend periodically but there is ongoing work to decide how to deal with this, if cleaner neighbourhoods check or if continue with referrals from HO's.

Next Meeting: TBC

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Appendix 1 – Please contact Carolyn Moss, Business Officer, Waste Management, 0113 3788547 or Carolyn.moss@leeds.gov.uk if you have any questions.

- An A5 postcard will be going out to inform residents of bin collection dates over the Christmas and New Year period. These are going to be sent to all households (excluding those on communal collections), starting w/c 19 November
- There will also be posters and A6 pull off pads being distributed to over 600 community buildings, as well as press work, social media and website campaigns, digital screens and roadshows

Key messages

- Bin collections will continue as normal up until and including Saturday 22 December
- A revised schedule will be in place for the two week period between Christmas Eve – Monday 24 December and Saturday 5 January
- During the revised schedule, bins will be emptied one day earlier or later than normal, with the exception of New Year's Eve – Monday 31 December – when collections will take place on the usual scheduled day
- The usual service will resume from Monday 7 January

Call to action

I would be grateful if you could share this message widely and encourage people to:

- download the Leeds Bins app so they can receive collection day reminders straight to their phone
- visit www.leeds.gov.uk/xmasbins for handy hints on how to reduce, reuse and recycle common items generated around the home during the festive period, such as greetings cards, wrapping paper and food waste
- like, re-tweet and share festive messaging from the RecycleForLeeds Facebook and Twitter account



CHRISTMAS BIN COLLECTIONS

24 December – 6 January



Download the handy Leeds Bins app

If your normal bin day is...	Your Christmas collection days and dates will be...	
Monday	Sunday 23 December	Monday 31 December
Tuesday	Monday 24 December	Wednesday 2 January
Wednesday	Thursday 27 December	Thursday 3 January
Thursday	Friday 28 December	Friday 4 January
Friday	Saturday 29 December	Saturday 5 January
Saturday	Sunday 30 December	Sunday 6 January



www.leeds.gov.uk/xmasbins

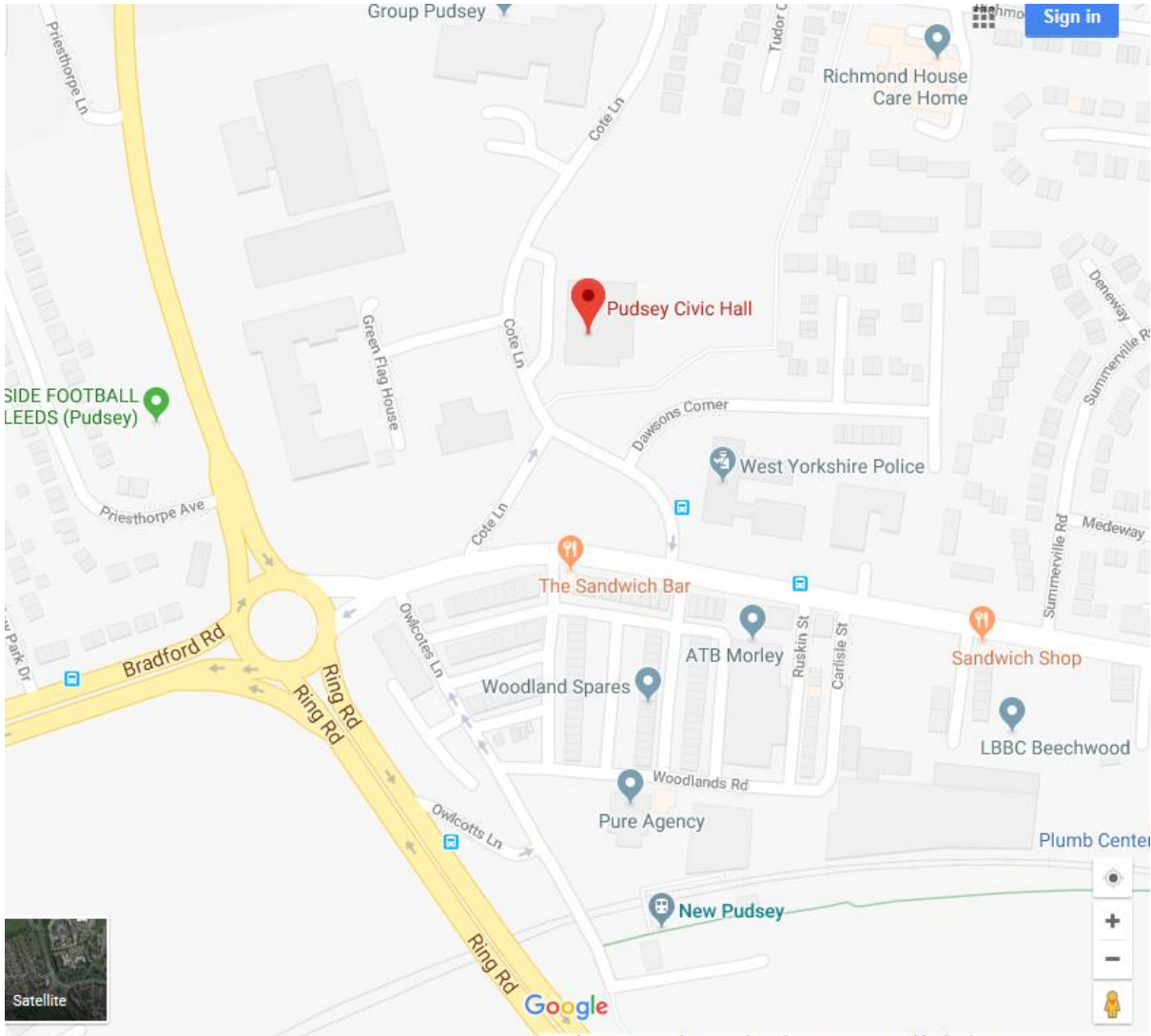
/RecycleForLeeds

@RecycleForLeeds



Leeds recycles

Pudsey Civic Hall Dawsons Corner, Pudsey LS28 5TA



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